

1 Meeting Opened

- It was determined that a quorum was present.
- **Meeting declared open** at 2:14pm
- **Attending:**
 - Doug Burbidge (chair),
 - Frames White(administrator),
 - Brian Johnson (elected board member),
 - Jack Bridges (elected board member),
 - Laura Hodge (elected board member),
 - Margaret Watts (elected board member),
 - Jess Bridges (elected board member),
 - Andrea Johnson (elected board member).
- **Absent:**
 - Davina Watson (elected board member),
- **Minutes from previous meeting:** from 2018-03-18
 - Minutes were accepted without changes

2 Matters Arising from previous minutes

- Frames and Brian to Look into Online account for google drive.
 - A enterprise google account would not support the notion teams that change and own documents. It would basically act similar to a personal account. That we could give each administrator the password to. Unlike a personal account it wouldn't get locked for not being for a real humans.
 - The related thing is we can use this to perhaps get google advertising not for profit package, which is \$US10,000 per month. However, it may be that we are not enough of a charity for their purposes. Frames will continue to look into.
 - Reimburse Margaret for 42 Badges. Brian to do so.

3 Correspondence

- None.

4 Chair's Report

- We passed a bunch of constitution changes.
 - We need send these to the department mines, industry regulations and safety (formerly known as department of commerce)
 - Also we need to inform them of changes in our officer bearers
 - And AGM minutes
 - These need to be sent by the 29/4/2018
 - Some things need to be merged in
 - Doug and Margaret do the these
- Once department of commerce approves we need to swing in and propose all our new bylaws. These should involve little changes, mostly renumbering. They will need to be 2 months later
 - We'll need to add fees
 - First we'll want to pass a rough cut of rules, to get things mostly right
 - Then a fine tuning can be done later
 - Margaret to prepare rough cut, then put a motion of notice and Doug will call a meeting 1 week later.

5 Treasurer's Report

- Is going to follow up with the bookkeeper about issues raised at AGM. Email is drafted not sent.
- Doug and Brian met with Wing, he recommends finding a retired CPA to mentor you. Intending to ask an expert about cash vs accrual accounting. Doug currently thinks cash accounting.

- Wing suggested we should show less line items at the AGM financials, but better line items.
- Discussion of How Swancon budgets should look
 - Brian, Jack: we have too many line items
 - Can we e.g. roll fundraising BBQs and fundraising Chocolate into just Fundraising
 - Roll all tickets into one item, not this many per day.
 - Frames: I think it would be fine to basically have 1 item per core committee role
 - Laura: more fine grained allows for more accurate planning
 - Brian: we'd still want that information, but it would be as a addendum document.
 - Margaret: What do you think Jack, as someone who has dealt with budgets for decades. Jack: I am in favour of a simplified budget. We already have those supporting documents.
 - Plan: Group stuff by roles, group other things, make sure things are currently over \$1000 should be their own.
- Swancon-> WASFF money
 - Rather than having Swancon pays X% of insurance X% of webhosting. Have a Swancon pays WASFF a set service free that will cover all of those. There will be a list. We will have a document that says what is is. It will probably also include stripe-fees. Jack: That will be so good.
 - This will be in addition to returning seed
 - So only two Swancon upto WASFF line items.
- Primary Account: \$16,868
- High interest: \$11,300
- Swancon 2018: \$11,977
- Swancon 2019: \$2500
- Swancon 2018 is owed \$4000-\$5000 from tickets and auralis catering from WASFF, and needs to pay back \$16,000 in seed.

6 Administrator's Report

- Two goals for this year:
 - Finish Burnout Management Plan, which I started this time last year
 - Setup a common calendar: So we can see when all committee meetings are, but also so we can see when things like the gengiscon quiznight is.
 - I would like to finish the burnout management plan before the next meeting. And send it to the mailing list.

7 CSC Chair Report

- 2020 Bid: deferred to below
- 2018: It ran. They think they are going to return a small surplus. There was a bunch of good and bad things that were discussed and captures.
 - One is that maybe we should own a bag of cables.
 - Frames: I can possibly hook us up with a bunch of free cables.
 - Brian: there is no rush for this, in particular 2019 might be in a venue that includes AV
- We have a discord service. CSC approves of this. Thanks to Stephen McGlone for setting that up. It is a chat and audio. It is nice in that it is a thing people can idle on that isn't facebook. We have an admin account.
- 2019:
 - They \$6,500 launch sales so far. Price jump at end of the month.
 - CSC asked Jay about his conflicts with the CSC, and Jay will return the the CSC with a list at the next meeting.
 - The CSC will then be able to actionize and resolve to the benefit of all.
- CSC meeting structure has changed: Time is 10 minute previous concom, 40 minutes strategy, 5 minute break, 45 minutes on the current. 20 minutes on the next.
 - Main change: addition of timeboxing, and add strategy box.

8 WorldCon 2025 bid Report

- Nothing to report.

9 Board Positions

- Chair: Doug Nominates
 - Motion carried unanimously
 - Doug: if anyone would like to learn that role, then please do. I am willing to move out of this roll in the future
- Administrator: Frames Nominates
 - Motion carried unanimously
- Treasure: Brian Nominates
 - Motion carried. (Brian abstains)
- CSC: 3 WASFF representatives.
 - Brian Nominates
 - Laura Nominates
 - Frames Nominates
 - Jess Nominates
 - Elected to the CSC: Brian, Frames, Jess

10 Swancon 2020

- A bid from Sarah Parker, has been received
- CSC recommends this bid to the board, contingent on no other bids bring brought forward.
- No other bids have been made
- Convenor: Sarah and John Parker
- Treasurer: Jess Bridges
- Secretary: Em Ruffin
- Marketing Coordinator: TBC, but discussion has began with someone, who has contacted Jack asking to be involved.
- Head Programmer: Jack Bridges.
- Gaming Programmer: Laura Hodge

- Awards Frames
- Other members.
- The desired theme is The Darkest Timeline; however this theme is not solidly fixed.
- The desired dates for the convention are the 25th-27th April, as per CSC recommendation.
- The process for the bid selection in this circumstances is not defined, for 2016 this was done by the board passing it as a resolution, based on CSC's recommendation.
- Motion to form an an organising committee for the WARSFC 2020
 - Jack moves, Jess Seconds
 - We note here that many of the voting WASFF members are part of this bid.
 - Motion Carried Unanimously
- This will be a Natcon. Because Jack and Frames convinced the natcon business meet that a bid would be formed. And the natcon business meeting accepted it.

11 Consideration of Membership Fee:

- Margaret suggest that it should be complimentary as a \$0 fee include in Swancon Membership.
- Frames: I suggest it should that it should \$50 to match current supporting membership. And that this can be included in the swancon ticket. Also that Guest of Honors perhaps should not receive a WASFF membership, unless they buy it separately, as they would be guests of the convention not of the organisation.
- Brian: We could include it in anything over a supporting membership in price.
 - So day, full con, but excluding discount days;
 - and possibly excluding traders? Because they are their for enterprise
 - Discussion: They are a part of our community supporting fandom; So may be outside that.
- What about half days, e.g \$45 Thursday is not a discount day, it is just half length
 - Maybe we make it \$40 then, and a supporting con membership (which also includes getting publications) being more expense.
- How do we feel about making GoH not receive WASFF membership automatically.
 - We don't really like that idea.
- We are now basically on the same page as this.

- **Date of Next Meeting:** To be confirmed once we hear back from the department formerly known as commerce.
- The Board Meeting was closed at 4:17pm.